PROCESSES	REQUIRED DOCUMENT	SDAs	OFFICES	ADDRESS	CONTACTS	EMAIL	TIMELINE	WORKING HOURS	BILL	FORMULA FOR VARIABLE COST	COST/FEES	(All Payment)	OUTCOME	REMARK		
1 APPLICATION													All requirement			
Obtain application 2 form(individual)	THE PART OF THE PA			The second secon	234-8147757197	A COMPANY OF THE PARK OF THE P	AND THE RESERVE AND ADDRESS OF THE PARTY OF	The state of the s	Form fee		N10,000	Zenith acct(FCTA AMMC REVENUE	must be met before subsmssion and			
	drawings with stamps, APRN, and practice						1 working day	9AM - 4PM(Mon- Fri)								
	Electrical and Structural drawings with their respective COREN															
	above should be to scale(Conventional															
	above should be to scale(Conventional															
	power of attorney (if															
	A Transport of the Control of the Co															
	I.D Card of Allotee			Entra Service						20						
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	Reports) with registered									0						
									les, les	Civil V				NOTE: This applies for Commercial,		
									Xa.	N .				Organisation		
	Impact Assessment Report) with NITP Certificate, if commercial or mass							5	a all	3						
	Obtain application form(individual) 3 Submission	Obtain application 2 form(individual) Sealed Architectual drawings with stamps , APRN, and practice licence Sealed Mechanical, Electrical and Structural drawings with their respective COREN LICENCE All the drawings listed above should be to scale(Conventional scale) All the drawings listed above should be to scale(Conventional scale) AGIS/Lands registration power of attorney (if change in ownership) Authority letter signed by Allotee Tax Clearance Certificate of Allotee LD Card of Allotee Court Affidavit sworn by Allottee SAR (Site Analysis	Obtain application 2 form(individual) Sealed Architectual drawings with stamps , APRN, and practice licence Sealed Mechanical, Electrical and Structural drawings with their respective COREN LICENCE All the drawings listed above should be to scale(Conventional scale) All the drawings listed above should be to scale(Conventional scale) AGIS/Lands registration power of attorney (if change in ownership) Authority letter signed by Allotee Tax Clearance Certificate of Allotee LD Card of Allotee LD Card of Allotee Court Affidavit sworn by Allottee SAR (Site Analysis Reports) with registered TOPREC certificate CAC Documents (if Allotted to a company) EIAR (Environmental Impact Assessment Report) with riff Certificate in Cardinal or mass	Development control REVENUE OFFICE Sealed Architectual drawings with stamps, APRN, and practice licence Control FRONT OFFICE Sealed Mechanical, Electrical and Structural drawings with their respective COREN UCENCE All the drawings listed above should be to scale(Conventional scale) All the drawings listed above should be to scale(Conventional scale) AGIS/Lands registration power of attorney (if change in ownership) Authority letter signed by Allotee Tax Clearance Certificate of Allotee LD Card of Allotee Court Affidavit sworn by Allottee Court Affidavit sworn by Allottee CAC Documents (if Allottee) CAC Cocuments (if Allottee)	Development control Obtain application 2 form(individual) Sealed Architectual drawings with stamps, APAN, and practice licence Sealed Mechanical, Electrical and Structural drawings with their respective COREN LICENCE All the drawings listed above should be to scale(Conventional scale) All the drawings listed above should be to scale(Conventional scale) All the drawings listed above should be to scale(Conventional scale) All the drawings listed above should be to scale(Conventional scale) Authority letter signed by Allotee Tax Clearance Certificate of Allotee LD Card of Allotee LD Card of Allotee Court Affidavit sworn by Allottee Card Documents (if TOPREC certificate CAC Documents (if Allotee) CAC Documents	Development control REVENUE OFFICE Wuse zone 6 2 Joha Street Wuse zone 6	Distain application Distain application Control Methodus Sealed Architectual drawings with stamps, APRI, and practice Control Control Sealed Mechanical, Electrical and Structural drawings with their respective COREN UCENCE All the drawings listed above should be to scale(Conventional acial) Authority letter signed above should be to scale(Conventional scale) Authority letter signed port Authority letter signed port Authority letter signed port Authority letter signed port Authority letter and Structural drawings with stamps Authority letter and Structural drawings with their respective COREN UCENCE All the drawings listed above should be to scale(Conventional scale) Authority letter signed port Authority letter signed port Authority letter signed port Authority letter signed port Authority letter and Structural draw Clearance Certificate of Allotee Court Affidavit sworn by Allotee Court Affidavit sworn by Allotee CAC Documents (if Allotted to a company) EAR (Environmental Impact Assessment Report) with NITP Certificate, if commercial or mass	Development control application Development control EVENUE OFFICE 2 Jubs Street 234-8147757197 Development control Sealed Architectual development leence Developme	3 APPIKATION Obtain application Control Obtain application Control Obtain application Control Obtain application Control Obtain application Sealed Architectual Architectual Control Obtain application Control Obtain application Sealed Architectual Control Obtain application Control Obtain application Sealed Architectual Control Obtain application Control Obtain application Control Obtain application Sealed Architectual Control Obtain application Con	Development control Development control Development control Development control Septic development control Septic development control Septic development dev	## CONTACTS REQUIRED DOCUMENT SOAL OFFICES ADDRESS CONTACTS SMALL TIMELINE WORKING ROURS ## CONTACTS ADDRESS CONTACTS CON	### PACKATION PACKATION Control projection C	### CONTROL OCCURRENT SOLD STATES Opening registrates Opening registra	## OFFICE OFFI OFFI OFFI OFFI OFFI OFFI OFFI OFF	PROCESS MECHANICAL SOLUTION SIZE AND CONTINUES AND CONTINUES ADDRESS OR CONTINUES AND	PROTECTION PRO

Die - marie	Structural Calculation Sheets		d Christian										The second second	
	AGIS/Lands Statutory Payments													
	Evidence of payment													
	Filled application form													
4 Front office	MALESCA COLYGO DAN 150A 101	Development control	Front desk	2 Juba Street Wuse zone 6	234-8147757197	devconfcta@gmail.com	1 working day	9AM - 4PM(Mon- Fri)				checking of all submitted document, open building and profile file and forward to site officer of that particular cadastral zone		
S Site Inspection	THE PARTY OF THE P	Development control	regional office base on cadastral zone	New waterBorrd Asokoro Development Control Plot 1713 Mabushi, Abuja				9AM - 4PM(Mon- Fri)				Go for site Assessment report and return back to head office and forward to vetting room		
Vetting Room	AND THE RESERVE OF THE PARTY OF	Development		2 Juba Street Wuse zone 6	234-8147757197	devconfcta@gmai	S working days					All the drawings will be vetted by different proffessionals and forward to vetting summary office		
Vetting summary	THE RESERVE AND ADDRESS OF THE PARTY OF THE	evelopment ontrol	computer room	2 Juba Street Wuse zone 6	234-8147757197	devconfcta@gmail	1 working day	9AM - 4PM(Mon- Fri)				All the comment will be summarise for applicant to effect corrections		
Billing Unit		Development	Billing unit room	2 Juba Street Wuse zone 6	234-8147757197	devconfcta@gmai	2 working days	9AM - 4PM(Mon- Fri)		the bill depends on land use and location, applicable to government sold properties	N150,000-N200,000	Calculation of the bill to be paid for the processing of building approval	process	
	Control of the Contro	evelopment ontrol	Billing unit room			My Commercial Commerci	7		Site Inspection fee		N5,000	The state of the s	Part of building permit process	
						X Jely X	Da			The bill depends on the size, type of building and location	minimum of N200,000 and above		Part of building permit process	
					Sp	on the				Depends on the building alteration	minimum of N500,00 and above		Base on applicant request	
					1					Depends on size	miminum of N30,000		Part of building	

								Sta	and the second second	Depends on type of building and number of floors Depends on	minimum of N30,000 and above		Part of building permit process		
								Est	tablishment of	location and availabilty of	minimum of NS0,000 and above		If the agency needs to charge		
1 3								De		Depends on the size of building for demolition	minimum of N100,000 and above		Base on applicant request		
								Se	earch fee		minimum of N5,000 and above		Base on applicant request		
-								C	onfirmation of lot boundary	Depends on the size of the land	minimum of N30,000 and above		Base on applicant request		
									Construction		minimum of N30,000 and above		site development violation penalty		
i									waste		minimum of N30,000		site development violation penalty		
									Construction materials		and above		Base on applican		
									Certified true copy	Per page	N5,000		request		
										Neglecting site development after two years acepting conditions of approval letter will attract 50% the previous be	of r 6 of				
									Additional cop approved drawings	y of Per page	N5,000		Base on applica request		
									House number	ring	N30,000		Base on application request Penalty for	int	
									Contravention	so% penalty avoidance to p the bill after 3 days when collected will	oay O		Penalty for		
									Late payment charge Fire certificati	attract 20% charge			Part of buildir		
				2 Juha Street		devconfcta@gmai		9AM - 4PM(Mon	rate	The state of the s	M10,000	Printin	ng of the Bill		
9 (Computer Room	Development	computer room	2 Juba Street Wuse zone 6	234-8147757197	I.com	1 working day		Sa	e lax	in the state of th	all the	checking of e document the drawings confirmation inted bill		
1 - 1				2 Juba Street	234-8147757197	devconfcta@gma	2 working days	9AM - 4PM(Mo	0-	L 1/2		[Or pr			

Technical Task Assistant (TTA) 1 Landuse		Development	TTA Office	2 Juba Street Wuse zone 6	234-8147757197	devconfcta@gmai	5 working days	9AM - 4PM(Mon- Fri)			the title document from AGIS, Land and Area councils depending on the document submitted Cross checking of all the document,
Deputy Director Development Permit		Development control	Development permit Office	2 Juba Street Wuse zone 6	234-8147757197	devconfcta@gmai Lcom	1 working day	9AM - 4PM(Mon- Fri)			drawings and recommend for endorsement of the bill
		Development		2 Juba Street		devconfcta@gmai		9AM - 4PM(Mon-			Cross checking of all the document, drawings and endorsement of the bill
13 Director's Office		control	Director's Office	Wuse zone 6	234-8147757197		2 Working days	9AM - 4PM(Mon-			dispatching of the bill and vetting summary to the applicant
14 Head of Registry		Development control	Registrar Office	2 Juba Street Wuse zone 6	234-8147757197		1 working day	Fri)		Zenith Acct (FCTA	payment of bill
	Corrected drawing with the proof of payment	Development control	Registrar Office	2 Juba Street Wuse zone 6	234-8147757197	devconfcta@gmail Lcom	1 working day	9AM - 4PM(Mon- Fri)		ACCOUNT)	and corrected vetted summary Cross checking of the corrected
	The state of the s	Development		2 Juba Street Wuse zone 6	234-8147757197	devconfcta@gmail	1 working day	9AM - 4PM(Mon- Fri)			drawings
16 Vetting Room		Development	vetting room	2 Juba Street		devconfcta@gmai	1 working day	9AM - 4PM(Mon- Fri)			Printing of the Conveyance letter
Deputy Director		Development	Development	2 Juba Street	234-8147757197	devconfcta@gmai		9AM - 4PM(Mon-	a kin		Cross checking of all the document, drawings and recommend for endorsement of conveyance letter
Development 18 Permit		Development	permit Office	Wuse zone 6 2 Juba Street	234-8147757197	devconfcta@gmai	2 Working days	9AM - 4PM(Mon- Fri)	John Jiegs		Cross checking of all the document, drawings and final endorsement
Building 20 Inspectorate		Development	Building Inspectorate	2 Juba Street		devconfcta@gmai	1 working day	9AM - 4PM(Mon- Fri)	Sparker &		Dispatch of the approval and supervising of the project